



BLG

## THE PROCESS

### Project approval to first drawdown



#### STEP 1: OFFER SIGNED

1. BLG issue offer letter to client
2. Client reviews, signs and returns to BLG.

#### STEP 2: QUOTES

1. Client pays part arrangement fee to BLG
2. BLG obtain quotes from its panel of professional advisors:
  - a. Solicitors
  - b. Valuers
  - c. Project monitors
3. Quotes issued to client for acceptance
4. BLG request identification papers and other documentation from client.

#### STEP 3: INSTRUCTIONS

1. Professional advisors instructed by BLG:  
Valuer and Construction Monitor contact client:
  - a. Site inspection arranged
  - b. Background documentation requested
  - c. Fee payment terms agreedSolicitors:
  - a. Fee undertaking requested from client solicitor
  - b. Legal Papers requested
2. BLG review identification and other documentation.

#### STEP 4: REPORTS REVIEWED

1. BLG receive reports from professional advisors
2. Reports reviewed
3. Any outstanding items resolved with the client.



#### STEP 5: FUNDS RELEASED

1. Completion statement of funding amounts is circulated to BLG solicitor and then to client solicitor
2. BLG's solicitor confirm all required documentation and legal undertakings are held
3. BLG remits completion funds to its solicitor for distribution.

*Our business is helping you build*